



## Miltaburra Area School Attendance Policy

Date implemented	21/11/2017
Approved by Governing Council	17/11/2023
Date of next review	17/11/2028
Applies to:	
Miltaburra Area School	<input checked="" type="checkbox"/>
Miltaburra School Based Preschool	<input checked="" type="checkbox"/>

The Education Act requires all young people between the ages of 6 and 16 years to attend school and between the ages of 16 and 17 to attend an approved learning program.

Miltaburra Area School and school based preschool expect all enrolled students to attend on every school day to enable successful participation in their education.

### STUDENTS should:

- attend School every day unless they have a valid reason for not being there
- provide teachers with an appropriate explanation for their absences (usually a letter from parents/care giver, medical certificate, etc)
- negotiate absences in advance
- be expected to follow up on work missed through absences

### PARENTS should:

- actively encourage their children to attend school on a regular basis
- notify the school of any absences by written explanation, phone or in person
- negotiate with the school, absences known in advance and know what implications the time away from school may have on the child's learning

### SCHOOL is responsible for:

- keeping accurate attendance records in line with DECS Guidelines - roll books are regarded as a LEGAL document
- communicating with parents of non-attendees as a result of continuous absence or an obvious pattern of irregular attendance
- Refer continuing problems to DECS Attendance Counsellors for further investigations

The school will contact parents / carers after 2 continuous days of unexplained absence.